

Singapore Ice Skating Association

Affiliated to the International Skating Union

Website: www.sisa.org.sg

Procedure Document: 122-V3



APPEALS PROCEDURE

Overview

This Procedure establishes the guidelines to be followed for the management of appeals of any decision of the SISA Executive, Committees or Selection Panels.

Related Documents

- SISA Rulebook
- SISA Policies
- SISA Procedures

Procedure

1. Appeals from any decision of the SISA Executive, Committees or Selection Panels concerning the application of the Constitution, Regulations or Policies of the Association may be heard in the first instance by an Appeal Tribunal appointed by the Association with any subsequent appeal to be heard by the Court of Arbitration for Sport.
2. The sole grounds for any appeal are that the Constitution, Regulations or Policies of the Association were not properly followed and/or implemented.
3. Any appeal by a Member must be made to the President and must accord with the following procedure:
 - a. An appeal must be submitted in writing by the appellant within forty eight hours of the announcement of the decision against which the appeal is made.
 - b. Within five working days of submitting written notice of the appeal, the appellant must submit to the President the grounds of that appeal accompanied by a non-refundable fee of \$200 payable to the Association.
4. The Appeal Tribunal will comprise the following persons appointed by the Executive:
 - a. A lawyer who will act as Chair;
 - b. One other person with a thorough knowledge of elite Figure Skating;
 - c. One other person of experience and skills suitable to the function of the Appeal Tribunal.
5. No person is eligible to be appointed to the Appeal Tribunal or serve on the Tribunal as an alternate if he or she is a member of the Executive or has responsibilities for athlete selection and development of if, by his or her relationship with the appellant or any member of the Executive, or any Association Committee or Selection Panel or like body, he or she would be reasonably considered to be other than impartial. Should an appellant or other party to an appeal challenge the impartiality of any member of the Appeal Tribunal, the challenge will be determined by the chair sitting alone.
6. The Chair of the Appeal Tribunal will convene a hearing as soon as possible after the submission of the grounds of appeal. One or more grounds of appeal must be established by the appellant to the reasonable satisfaction of the Tribunal with full regard to the importance and gravity of the issue.
7. The hearing may occur in such manner as the Chair decides, including telephone or video conferencing. The Appeal Tribunal will conduct its hearings with as little formality

Singapore Ice Skating Association

Affiliated to the International Skating Union

Website: www.sisa.org.sg



Procedure Document: 122-V3

and technicality and with as much expedition as the proper consideration of the matter permits. It is not bound by the rules of evidence but must observe the principles of natural justice and procedural fairness.

8. Prior to the hearing, the President or, in the event of the appeal being against non-selection for Development Team, National Team, International Competitions or ISU Championships, the Officer responsible, will provide the Appeal Tribunal and the appellant with a written statement as to the reasons for the decision against which the appeal is made.
9. The parties to an appeal will not be entitled to be represented by a lawyer save with the leave of the Appeal Tribunal, which leave will only be given in exceptional circumstances and, if given, may be given unconditionally or on such conditions as the Appeal Tribunal thinks fit.
10. If a question of law arises during the course of the hearing, the parties may seek an adjournment in order to obtain legal advice.
11. If the Appeal Tribunal is of the view that the outcome of the appeal may affect the interests of any person in addition to the respondent, it must, so far as is practicable, require that notice be given to such other person and will permit that person to appear at the hearing of the appeal and to make submissions.
12. The Appeal Tribunal will give its decision as soon as practicable after the hearing and will provide the President, the appellant and other parties to the appeal with a statement of the reasons for its decision.
13. Any appeal from a decision of the Appeal Tribunal must be solely and exclusively resolved by the Court of Arbitration for Sport according to the Code of Sports-Related Arbitration. The decision of the said Court will be final and binding on the parties and it is agreed that neither party will institute or maintain proceedings in any court or tribunal other than the said Court.
14. A Member wishing to appeal to the Court of Arbitration for Sport must give written notice of that fact to the President within forty-eight hours of the announcement of the decision against which the appeal is made and must file his or her statement of appeal with the Court of Arbitration for Sport within five working days.
15. Depending on the circumstances and/or upon application by the appellant, the Appeal Tribunal may vary the time limits referred to in point 3 and point 14.
16. Appeals will only be considered when submitted by:
 - a. A Member on the basis that the Constitution, Regulations or Policies of the Association were not properly followed and/or implemented.
 - b. An athlete who is a member and a member of the Development Team or National Team, on the basis of that athlete's non-selection for an International Competition or an ISU Championship due to the Association's Selection Policy being not properly followed and/or implemented.
 - c. A coach or official who is working with an athlete designated as a member of the Development Team or National Team, on the basis of non-nomination of that particular coach or official for an International Competition or an ISU Championship but only in the event that another coach or official had been selected for nomination due to the Association's Selection Policy being not properly followed and/or implemented.

Singapore Ice Skating Association

Affiliated to the International Skating Union

Website: www.sisa.org.sg

Procedure Document: 122-V3



Authorised by: Executive Committee

Date: November 2008